

COOGEE LEGION EX-SERVICE CLUB LIMITED
ABN 24 000 085 263

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 79th Annual General Meeting of Coogee Legion Ex-Service Club Limited ('the Club') will be held on **Sunday 3rd November 2024 commencing at 11:00 am** in the Club's premises at 200 Arden Street, Coogee NSW 2034. The Business of the Annual General Meeting will be as follows:

Members please note: The Club's doors will be closed at the commencement of the Meeting and will not re-open until the conclusion of the Meeting.

1. Apologies.
2. To confirm the Minutes of the previous Annual General Meeting.
3. To receive and consider the Reports of Officers.
4. To receive and consider the Financial Report, the Directors' Report and the Auditor's Report for the year ended 30 June 2024.
5. To consider and if thought fit, pass the Ordinary Resolution contained in the accompanying 'Notice of Ordinary Resolution'.
6. To elect the following prominent citizens to Honorary Membership of the Club until the next Annual General Meeting:
 - the Sitting Member of Parliament for the State Electorate of Coogee
 - the Sitting Member of Parliament for the Federal Electorate of Kingsford-Smith
 - the President and Secretary of the State Branch of the Australian Legion of Ex-Servicemen and Women.
7. To elect the following persons as Patrons of the Club until the next Annual General Meeting:
 - the Reverend Father, St Brigid's Catholic Church, Coogee
 - the Reverend Minister, St Nicolas Anglican Church, Coogee.
8. General business.

Notes: The Registered Clubs Act 1976 prohibits proxy voting at any General Meeting (including the Annual General Meeting) and at any election of the Board of Directors.

Under Rule 43 of the Club's Constitution an election of the Board is not due this year. An election of the Board is due next year.

Please submit any questions relating to the Club's accounts to the General Manager not less than seven days before the Meeting to allow time for the Club and the Club's Auditor to give a suitably researched response.

The Club's Annual Report (Financial Report, Director's Report and Auditor's Report) will be available on the Club's website at **www.coogeelegionclub.com.au** for members to access and download. A member may elect to receive, free of charge, a hard (i.e. physical) copy of Annual Reports by giving the Club a written notice to that effect. A member may also elect to receive, free of charge, a hard copy of Notices of Meetings (i.e. Annual General Meetings and other General Meetings).

A member's election to receive hard copies of Annual Reports and/or Notices of Meetings will be a standing election until the member varies or cancels the election. Please contact the Club's office (either in person or telephone 9665 5151) if you wish to receive hard copies of Annual Reports and/or Notices of Meetings.

By order of the Board
Kristy Strong, Chief Executive Officer
Dated: 17th September 2024

NOTICE OF ORDINARY RESOLUTION

Notice is hereby given that at the Annual General Meeting of Coogee Legion Ex-Service Club Limited to be held on Sunday 3rd November 2024 commencing at 11:00 am in the Club's premises at 200 Arden Street, Coogee NSW 2034, members will be asked to consider and if thought fit, pass the following resolution which is proposed as an ordinary resolution:

Ordinary Resolution

That pursuant to the Registered Clubs Act 1976, the members approve and agree to the reasonable expenditure by the Club until the next Annual General Meeting for the following activities of directors (paragraphs (a) to (f)) and the professional development and education of directors (paragraphs (g) to (k)), and the members acknowledge the following benefits are not available to members generally but only to directors and other members of the Club who are involved in the following activities:

- (a) the reasonable cost of a meal and beverage for each director and committee member immediately before or immediately after a Board or committee meeting on the day of that meeting when that meeting corresponds with a normal meal time;
- (b) reasonable expenses incurred by directors in travelling to and from Board or committee meetings, provided the expenses incurred are approved by the Board before payment is made on production of invoices, receipts or other proper documentary evidence of that expenditure;
- (c) reasonable expenses incurred by directors in relation to Club-related activities including entertainment of special guests of the Club and other promotional activities performed by directors, provided the expenses incurred are approved by the Board before payment is made on production of invoices, receipts or other proper documentary evidence of that expenditure;
- (d) the provision of apparel (e.g. Club blazer, tie, shirt or blouse, and trousers or skirt) for each newly elected director and the replacement of apparel for existing directors as required, for the use of directors when representing the Club;
- (e) the provision of donations, grants, facilities and services as approved by the Board to charitable organisations and the Coogee Sub-Branch of the Australian Legion of Ex-Servicemen and Women;
- (f) the reasonable cost of directors, officers and their respective partners attending functions as approved by the Board;
- (g) the reasonable cost of directors and their partners attending industry-related meetings including the ClubsNSW Annual General Meeting and activities directly associated with that Meeting;
- (h) the reasonable cost of directors and employees approved by the Board attending seminars, lectures, trade displays, organised study tours, fact-finding tours and other similar events, provided those attendances are approved by the Board as being necessary or desirable for the benefit of the Club;
- (i) the reasonable cost of directors and their partners, where appropriate, attending other registered clubs, hospitality and gaming venues for the purpose of viewing and assessing their facilities and methods of operation, provided those attendances are approved by the Board as being necessary or desirable for the benefit of the Club;
- (j) the reasonable cost of providing directors with club industry specific training including required training under the Registered Clubs Regulation 2015;
- (k) the reasonable cost of providing directors with membership of the NSW Club Education Institute.

Explanatory Note to Ordinary Resolution

Under the Registered Clubs Act, the Club is required to offer benefits equally to all members unless the members pass a resolution to approve different benefits for certain members.

The purpose of this Ordinary Resolution is to have members approve the Club's reasonable expenditure (until the next Annual General Meeting) for Club-related activities of directors and the professional education and development of directors. In certain instances members of the Club other than the directors would also receive the benefits specified in the resolution.

In particular, the purpose of the Club's expenditure on the professional development and education of directors and other members (paragraphs (g) to (k) above) is to help the Board keep up-to-date with current trends and developments that could affect how the Club conducts its business in the future. Paragraph (j) includes required training for directors under the Registered Clubs Regulation. The Regulation defines required training as:

- (a) the courses entitled "Director Foundation and Management Collaboration" and "Finance for Club Boards" conducted by or on behalf of Clubs NSW, or
- (b) the units of competency entitled "Implement Board member responsibilities-BSBGOV401", "Work within organisational structure-BSBGOV402" and "Analyse financial reports and budgets-BSBGOV403" conducted by an NVR registered training organisation (within the meaning of the National Vocational Education and Training Regulator Act 2011 of the Commonwealth) or any units of competency that supersede and are equivalent to those units.

The Club's expenditure on directors' expenses will be recorded in the Club's accounts.

Note: To be passed the ordinary resolution must be carried by a majority of financial members who are present and voting at the Annual General Meeting.